

Meeting Minutes

Date: August 24, 2020

Location: Holly's House

Meeting Called to Order By Rachelle at 7:11pm

Attendance:

Nicole Monacell - Co-President
Rachelle Bisette - Co-President
Holly Sun - VP Communication
Bonnie Zentner - VP Fundraising
Happy (Tara) Whitaker - Treasurer
Morgan Williams - Secretary

SECRETARY: Approval of past meeting minutes - approved by Happy

TREASURER:

Total Rev.: \$7,875.10

Net Rev.: \$42.99

Total with Carry-over: \$21,423.65

Happy has a treasurer specific email

Just about \$2870 on t-shirts, agendas etc. at the drive thru
\$3498 online before the drive thru.

We've sold about 200 agendas

Need to get a Budget Meeting on the books. (tentative Monday 31st)
We also need to have a General PTO.

Rachelle will email Ms. Cunningham and let her know we have 19 Agendas for Advocacy

PTO PROJECTS:

Room Parent

General PTO Meeting/Budget

- Need to get a Budget Meeting on the books. (tentative Monday 31st)
- We also need to have a General PTO.

Committee Chair Meeting

- Next Board Meeting - Sept 16th @ 630.
- May invite some committee chairs if needed.

Pick Up Days Agendas, Shirts, Merchandise

- Anything already ordered can be picked up at school by appointment right now.
- When we do something bigger/again we will have pick up days.
- Will revisit after the Online Auction.

Sweatshirt Sale

- Will revisit after Online Auction

School Rewards

- Need to Communicate about Harris Teeter.
- Remind people about Amazon Smile

Spirit Week

- Sept 21th - 25th
- Last day will be spirit wear and possibly roll into a virtual power time
- Mon: Crazy Hair/Hat - Tue: Pajamas - Wed: Team - Thurs: Mask - Fri: Spirit Day
- Communication should begin about a week in advance

ONLINE AUCTION:

Website

- 32auction.com
- Super easy functionality
- Will not take a ton of our money - mostly transaction fees.
- Doesn't work with square - we'll have to use PayPal.
- People will need to make an account connected to their email.

Dates/Times

- One night? Run Longer?
- Oct 4 - Oct 8

Item Updates

- We have about 30 items already.
- Will make bundles as necessary
- Add to PTO news asking if anyone has anything to donate.

Auction Party Boxes

- Instead of 'Ticket Sales'
- Different levels of baskets or one.
- Will sell baskets and create as they roll in - personalize as we can
- Family Basket (\$75) and Date Night Basket (\$100) Limited Amount/Cap

Communication

- PTO News
- Then start talking about the Auction more.
- Feature some items leading up
- Will get little videos from Holbrook for the Auction
- Post Auction posts/How much Money Raised.

Event

- Night of auction we'll get together

Delivery

- Must have local address for delivery.
- Some items will be delivered.

UPCOMING DATES & COMMUNICATION:

9/3 - Hungry Howies

9/15 - Community Night

9/21 - 9/25 - CES Spirit Week

10/4 - 10/8 - Online Auction