

APRIL BOARD MEETING

Meeting Minutes

Date: April 7th, 2022

Location: PTO office

Meeting called to order by Nicole Monacell at 10:40am

Attendance:

Nicole Monacell: President
Happy (Tara) Whitaker- President Elect
Holly Sun- VP Communication
Keri Gajewski- VP Fundraising
Jennifer Saxton- Treasurer
Amanda Knipp- Secretary
Morgan Williams- Member at Large
Ashlei Holton- 2022/23 President Elect
Cheryl Parrish- Incoming Member at Large

FINANCIAL UPDATE

-Income: \$76,103.23
-Expenses: \$38,701.41
-Quickbook balance: \$59,524.67

Potential ideas for projects we can sponsor:

- School supply closet for teachers
- Fieldtrip
- Teacher Lounge Makeover (Keri to get quotes on furniture and supplies needed)

GRANT REQUESTS

- Swings: \$19,997.08. Swings to be installed over spring break
- Concrete projects on hold for now
- Check back about the \$750 grant Specials Teachers received

PTO PROJECTS

- Field Day on April 29th 9:00-12:00pm
 - Jennifer to send out sign up genius for Mrs. Wragg for volunteers, 2 shifts (8:45-10:30 and 10:20-12:15)
 - All grades together this year
 - Silly String event from AFB at the end of field day

- popsicles needed for all kids (Happy to hand out)
- Beginner's Day on May 9th
 - Amanda to set up and man table at the front office (cups, pencils, magnet)
 - PTO sign on table
- 2022/2023 Committees
 - Board to be thinking of which committees to keep and new chairs for said committees
- Ice Cream truck
 - date TBD
- Book vending machine
 - Nicole to send proposal and quote
- May meeting on May 5th at 9:30 am**
 - Calendar and Budget to be set at this meeting**
 - Nicole to begin transition process (canva,google drive, memberships, word press, possible PTO google email address)***

UPCOMING EVENTS & ACTION ITEMS

UPCOMING EVENTS

- 4/21 - Howie's Community Night
- 4/29 - Field Day
- 5/9 - Beginner's Day at 9:15am and 5/9 at 5:30pm
- 5/12 - Hungry Howie's Community Night
- 5/22 - Kicking it Ol' Skool Family event
- 6/2 - Hungry Howie's Community Night
- 6/7 - 5th Grade Party
- 6/8 - 5th Grade Promotion Day & K-4 Class Parties

POSTS/PTO NEWS

- Laptops for Moore, Fitch, Cunningham
- 4/9 "Where in the World Are the CES Cougars?"
- 4/29, 5/6 or 5/19 for FAMILY EVENT (event & volunteers)
- 5/9 - Beginner's Day at 9:15am and 5/9 at 5:30pm

MARQUEE - AMANDA

- Beginner's Day 5/9 at 9:15am and 5/9 at 5:30pm
- CES Family Event 5/22

APRIL COMMITTEE UPDATES

HOSPITALITY - Jamilyn Liebler

-Teacher Appreciation Week is all set with food and drinks each day. Possible balloon arch at front door.

Daily Schedule:

Monday- Donuts and coffee

Tuesday- Nacho Bar

Wednesday- Sunset Slushies

Thursday- Pizza

Friday- Chick-fil-A

ROOM PARENT - Nikki Donahue

-April PowerTime is Citizenship. Students will plant individual plants. PTO is providing the soil. Holly and Amanda to distribute pre-filled pots to classrooms day of.

-TAW May 2nd-May 6th

- email to go out at the end of week to room parents with TWA daily schedule. Teacher gifts to be delivered on Friday of that week, hopefully to coordinate with "round of applause."

Daily Schedule:

Monday- Thank you for helping us "Bloom"

-Bring a flower to school (a real flower, draw a flower, or make a flower)

Tuesday- We are "Crazy" about our teachers

-Wear something crazy to school (crazy socks)

Wednesday- Thank you for making our days so "Bright"

-Wear a Bright Color to School

Thursday- You are the "Sweetest" teacher

-Make your teacher a card; Option- bring a sweet treat too

Friday- Let's give our teachers a round of applause

-Holbrook makes an announcement- everyone stands and applauds

Amanda to handle daily activities/gifts for front office staff

BOOK FAIR - Jennifer Saxton, Danielle Mikolaczjyk

-Total profit is roughly \$16,400 (\$2,400 more than last book fair)

-\$4,100 cash profit

-\$432 All For Books profit

-Wrugg total \$280, Rosebrook total \$110

CELEBRATE THE ARTS - Nicole Monacell

-Great turnout. Shirts have been delivered.

YEARBOOK - Morgan Williams

-Morgan is waiting on Classic Photography for class pictures. Once pictures arrive Morgan will send to Brammer to approve.

-330 yearbooks pre ordered, 179 have been purchased

ADVOCACY - Amanda Knipp, Nikki Rayburn

-Nikki cleaned, reorganized, and restocked the supply closet

-Reached out to Cunningham to see if there are any 5th graders that need help getting a yearbook, 5th grade field trip and what summer needs she has, at this point there are no additional needs.

SPONSORSHIP/COMMUNITY NIGHTS - Toby Partridge

-El Toro night brought in \$800

BEAUTIFICATION - Ashlei Holton

-School Clean Up date is May 1st 2:00-4:00pm

-Looking for possible donation from bushes in front of Kinne's classroom

KICKIN IT OL' SKOOL- Happy Whitaker

-Scheduled at Smithville Park on May 22nd

-Ice cream truck scheduled

-Live music (Bach to Rock)

-Maybe a hotdog truck, or Hungry Howies pizza truck

-Kickball tournament

-Happy is working on graphics/signage

-Will we sell the remaining "silly pints?"

5TH GRADE PARTY - Meghan Stamper

-Meghan has formed a committee for the event and will ask for additional volunteers through a Sign-Up Genius link closer to the date for needed items (tables, tents, yard games, drinks, etc.)

- secured the backfield from 12-4PM on Tuesday, June 7 with the party expected to run between 1-3PM.

- a local company (Shelly Harley at Lakeside Custom Tee's & Embroidery) to do custom T-shirts for \$7/shirt. This is up from the typical \$5/shirt because of the increasing cost of supplies, but we couldn't find it cheaper anywhere locally or nationally.

-Meghan spoke with Ms. Roland about the t-shirts and a design contest, with teachers selecting a winner after spring break. The winner will have their T-shirt design on the front of the party T-shirts and they'll be given out at the party as a surprise. Students to wear shirts school the next day for a group photo.

- She is also looking into the rental of a foam machine to see if we can do a foam party for the kids, but need to explore how the mess is cleaned up and then ensure that's OK with the Park department if we are able to secure it.

- Lastly, we plan to have picture booth props so that kids & families can take photos throughout the event and will ask for parents to sign up as the official event photographers through the Sign-up Genius.

- Current budget is \$1200 with \$700 toward t-shirts and an estimated \$150 for the foam machine rental. Because Sunset Slush will be \$3.50 per cup and there are 100 kids, we'll probably need to stick to smaller treats bought at the store and handed out at a table unless we have the ability to increase the budget by \$300 to have both snacks and slushies. We'll also explore slushies again if we decide not to rent the foam machine.

School Store-Angela Figueiredo

-School Store "Blowout Sale" on May 13 or 20th, whatever is left can be donated to teacher treasure boxes

-Will we continue with Boxtops and School Store next year?