

# DECEMBER BOARD MEETING

## Meeting Minutes

**Date:** December 2nd ,2021

**Location:** OTPH

**Called to order by Nicole Monacell at 9:30 a.m**

## Attendance:

Nicole Monacell-President

Happy (Tara) Whitaker - President Elect

Holly Sun - VP Communication

Jennifer Saxton- Treasurer

Amanda Knipp- Secretary

Morgan Williams - Member at Large

## FINANCIAL

Financial Update - Jennifer Saxton

Gross income: \$54,928.12

Net: \$40,136.25

\$17,000 in cash and \$2,445 from paypal not yet deposited from Cougar Dash

## Goals for 2021-2022

---Swings for side playground

Next step is to get in touch with Cunningham to measure and get quote

Possible sponsor, Jeep Chrysler

---Discovery Place

Holbrook talking to teachers about what experience each grade is interested in doing

Estimated cost is \$5,000

---Fence around front playground, ask CMS to cover cost first

---5th grade

Possible special party?

## Grant Requests

---Blinds (waiting on quote from Holbrook) maybe \$1,000

---Hefner grant request for Student Council Shirts on order should arrive on Thursday

---Library Guild

**VOTED YES**

Mrs. Lily to submit formal request, PTO to fund now and be reimbursed by a sponsor after, estimated cost \$6,800

---Jeep Chrysler

Keri to meet with Toby to transfer sponsorship

Nicole to grant access to the drive

### **PTO PROJECTS**

---CES Merchandise

Merch is going on its own, no special drive or posts needed at this time

---Lunch coverage going forward will be handled by the teachers and room parents, no more PTO signups come the first of the year.

A school map and sign in sheet is now located at the front office for volunteers to access upon arrival.

---AR Workshop

2 sign ups so far

---Daughter Dance

Holding off on scheduling due Covid restrictions

---Back to School Bowling

**VOTED NO**

Holly to update calendar

### **Miscellaneous Updates**

-Parking signs have been placed as of today

-Book Fair March 7-11th

Possible time slots given to each class to avoid crowds

-Cougar Donuts, 2 more to be scheduled

-Cougar fundraising sign in front of school (update \$10,000 and \$25,000 - Morgan)

-Marquee (Cookie Walk, Winter Break)

-2 new Teacher Assistants

-2 new teachers on staff

Mrs. Orlando- Mindfulness

Mrs. Gealy- 4th grade support

-Covid testing now on site

### **DECEMBER COMMITTEE UPDATES**

**COUGAR DASH** - Jennifer Saxton

-\$39,242.36 as of now

-Jennifer to deposit cash and checks by Monday Dec 6th

-Follow up (prizes, announcements, class prizes, photos)

Discussed how to simplify donations and counting going forward

-chair to coordinate with treasurer to be at first count

-new spreadsheet for counting to reflect online better (maybe 'Do Not Note Online Donation' on students tally)

-can we do a PayPal/square excel?

-do we want online donations only?

### **HOSPITALITY** - Jamilyn Liebler

---12 days of Christmas

12/2 Snack Cart: Hospitality will decorate a media cart and fill it with snacks and drinks for Holbrook and Brammer to take around to the teachers

12/9 Hot Chocolate: morning, committee will decorate and tear down

12/15 Cookies from Bakery 28: cookies will be delivered to Jamilyn's on 12/13-12/14.

---Cookie Walk flyers will go home on Thursday, 12/2

Cookie walk donations as of today \$380

Budget thus far

September- Boo Breakfast ?

October- Halloween treats \$75

Chip Chip Hooray- \$70

Cookies for Christmas- \$2,000

---Budget going forward?

---Soup and salad on first day back from winter break

Jamilyn to send out sign up genius

### **SPONSORSHIP-**

Holly to update sponsor page and post thanking all Dash sponsors

-Gold Sponsor: Ivestor Jackson

-Event Sponsors: all others

Happy to contact Karen Porter to see what event she'd like her donation to cover. Hospitality February Event or lunch for teacher appreciation week.

Sponsorship Chair: Toby Partridge