

JUNE BOARD MEETING

Meeting Minutes

Date: June 2nd, 2022

Location: Willow Wood Coffee

Meeting called to order by Happy Whitaker at 9:50am

Attendance:

Happy (Tara) Whitaker- President

Ashlei Holton- President Elect

Holly Sun- VP Communication

Keri Gajewski- VP Fundraising

Jennifer Saxton- Treasurer

Amanda Knipp- Secretary

Cheryl Parrish- Member at Large

Shannon Ball also in attendance for committee chair meeting

FINANCIAL UPDATE

-Income: \$69,860.44

-Expenses: \$53,044.78

-Balance: \$37,087.13

GRANT REQUEST

-Specials \$750 grants- checks written (except Lewis)

-BrainPop, Flocabulary, Generation Genius to be paid July 1st, 2022

-Nat'l Board Modules-Moore paid

PTO PROJECTS

-Summer reading

-books have been delivered to Keri's- to be distributed on Monday at 1:00

-2022-23 Calendar Approved

-PTO supply inventory/needs/ordering

-Cheryl to handle ordering supplies in August

-Holly-school store

-Holly needs help fulfilling orders and delivery

- needs a separate committee

- Ashlei-Glass cases in school entry
 - return old inventory to owners
 - pics of events and sponsors
 - school t-shirts and a silipint
 - case on the right side to contain PTO QR code, contact info, volunteer opportunities
- Keri- Teachers Lounge/front office
 - can we increase the budget?
 - looking into sponsors for furniture
 - project to start over the summer/lounge first
- 2022/2023 Committees
 - Book Fair co-chair for Danielle, ask Randi?
 - Emily Reeder to co-chair of Hospitality
 - filling the open chairs
 - Jennifer to handle back end of Cougar Dash, still hoping to find new chair/co-chairs
- Budget meeting
 - Happy, Nicole, Ashlei, and Jennifer to meet Monday the 6th at 2:00pm
- Ice Cream truck on 6/3 \$1,143.84→budget more next year
- SHIRTS
 - Board voted to approve TEAM, Together Everyone Achieves More as slogan
 - Amanda to meet with graphic designer and get pricing info, details needed
 - we definitely want a company to handle ordering/shipping
 - Happy to meet with Promo Threads and 1st Place
- Canva/Drive
 - Happy and Holly to transfer and clean up and update the drive/canva acct
- Website Update
 - Can we make it anymore phone friendly?
- Stay in Touch flier & Annual update
 - Printed, sorted and will be distributed along with SchoolToolbox flyer tomorrow
- BOY teacher gifts
 - Usually \$50 per teacher, Amazon GC? (\$3,000)
- Summer meeting -Thursday August 4th at 5:00pm at Amanda's house
- Anything social for Board members/committee chairs for fun? Maybe a breakfast?
- Monthly Board Meetings to continue on the first Thursday of month

JUNE COMMITTEE UPDATES

HOSPITALITY - Jamilyn Liebler

- EOY treat for staff-crumbl cookies
- Happy to meet with Jamilyn for BOY needs
- Cheryl to stock staff bathroom in August
- Popsicles on the Playground, Ashlei to get popsicles
- August staff training lunch or outing \$2K
- Meet the Teacher, August 25th, snack for teachers beforehand
- BooHoo Breakfast, September 2nd
- Room Parent meeting, September 9th, donuts and coffee

ROOM PARENT - Nikki Donahue

- EOY party reminders went out, everything set to go
- BOY teacher email, virtual or in person?
- Amanda and Holly to coordinate teacher email for surveys, donors choose, grant requests

YEARBOOK - Morgan Williams

- next year we form a teacher led club
- use a direct order company
- possible interested yearbook committee Kelly Aversa, Mellissa Hart
- make sure to double check rooster, add janitors and cafeteria staff
- Amato to lead the yearbook club??

ADVOCACY - Amanda Knipp, Ashlei Holton

- No summer needs at this time

BEAUTIFICATION - Kelly Aversa, Nicole Brown

- Summer maintenance

KICKIN' IT OLD SCHOOL-Happy

- Success! Lots of positive feedback.
- Maybe add a jersey/t-shirt contest next year
- reduce silipint price to \$16 each/2 for \$30

5TH GRADE PARTY - Meghan Stamper

- good to go -Meghan
- to chair Son event?

BTS PARENT EVENT-Shannon Ball

- September 8th,9th,15th,29th?

- Boat Yard Eats?
- Band?
- Incorporate the Silent Auction/Auction preview
- Add donation buckets to raise money for certain PTO projects (teachers lounge, advocacy, ect.)

UPCOMING EVENTS & ACTION ITEMS

UPCOMING EVENTS

- 6/2 - Hungry Howie's Community Night
- 6/3- Southern Ice Cream truck
- 6/7 - 5th Grade Party
- 6/8 - 5th Grade Promotion Day & K-4 Class Parties
- SUMMER MEETING August 4th 5:00pm
- 8/23- Popsicles on the Playground
- 8/25- Meet the Teacher
- 8/29- First Day of School
- 9/2- BooHoo Breakfast
- 9/9- Room Parent meeting
- 9/9- Parent Event
- 9/22 Curriculum Night
- COUGAR DASH

POSTS/PTO NEWS

- Stay in Touch this Summer
- 6/3 Ice Cream Truck
- 6/7 5th Grade Party
- 6/8 Congrats to our 5th Graders!

MARQUEE - AMANDA

- Congrats 5th graders!
- Enroll (Visit PTO Website)
- Stay in Touch This Summer
- Popsicles
- MTT
- First Day of School

Approved PTO Calendar 2022-23

Updated 5/27

August 23 Popsicles on the Playground
August 25 Meet the Teacher
August 29 First Day of School
September 2 BooHoo Breakfast
September 9 Room Parent Meeting
September 9 Parent Social Event
September 22 Curriculum Night
September 23(22)(21) Cougar Dash Pep Rally
October 7 Cougar Dash
October 14 Cougar Dash Rain date

February 4 Daughter Dance
March 13-17 Book Fair
March 16 Celebrate the Arts
April 1 Son Event
May 1-5 Teacher Appreciation Week

Dates TBD:

Auction, possibly spring
Community Nights
General PTO meetings—> at Curriculum & CTA
Grade Performances
International Night

Notes:

POP- 4-5 pm, front playground , rain plan=gym
MtT- 4-6 pm ; teachers working 12-6, maybe snack @3pm
BooHoo- 9-9:30, cafeteria
RP meeting- 9:30 am, cafeteria
Curriculum Night: 6-7 pm, general PTO (!) 6-6:15, 6:20 First classroom 6:40 Second classroom
CD Pep rally: want to do it outside with band, check with hough

Budget Notes:

Clubs back; stipends \$1-200 per teacher
Teacher summer meeting August 17th, lunch or outing @2K

2022-23 PTO Committees

Updated 5/31

Advocacy - Amanda & Ashlei

Beautification - Kelly & Britni (Hagerman)

Book Fair -Danielle &

Celebrate the Arts - Nicole

Cougar Dash OPEN

Community Nights - Toby

Daughter Dance - Shannon & Happy

5th Grade - Happy Nicole Rachelle Shannon Maureen

Grants/Sponsorship - Maureen

Hospitality - Jamilyn & Emily

Parent Event-Shannon

Room Parent - Nikki

Silent Auction OPEN

Son Event OPEN

Yearbook OPEN